



Appointment of CEO

June 2024

Saxton Bampfylde

About the Insolvency Practitioners Association

The Insolvency Practitioners Association (IPA) is the UK's leading recognised professional insolvency body of and for individuals and firms working in insolvency practice or in insolvency related fields; or who have made a significant contribution to the knowledge and practice of insolvency; or are studying insolvency.

The IPA is the only recognised professional body exclusively concerned with insolvency, looking to set the agenda for the future of the profession and promoting its reputation among its many and diverse stakeholders. It leads in the profession and in the media on current issues such as individual voluntary arrangements and debt management companies; better regulation and the increasing focus on efficiency, value and outcomes for creditors; standards and the need to revisit and modernise statements of insolvency practice; and "whistleblowing".

The IPA's principal aim is to promote and maintain high standards of performance and professional conduct amongst those engaged in insolvency (and related) practice. We also look to encourage wider knowledge and understanding of insolvency within and outside the insolvency profession through access to our qualifications and membership, and through exposure and discussion of insolvency issues which affect the profession, its stakeholders and the general public.

The IPA was formed in 1961 as a discussion group of accountants specialising in insolvency. Over the early years, it grew in numbers and stature as the body of the insolvency profession. It was incorporated under its present name in 1973.

The IPA licenses and regulates Insolvency Practitioners under insolvency and Anti-Money Laundering (AML) regulations, and works to raise professional standards through professional training, benchmarking, networking, best practice sharing and other engagement opportunities.

The IPA has a team of c.40 and is based in London.

Further information about the IPA can be found on its website:

[insolvency-practitioners.org.uk](https://www.insolvency-practitioners.org.uk)

Who we work with

IPA Members

The IPA is a membership body for Insolvency Practitioners and those in insolvency-related work, offering a suite of professional training and development for professionals at all levels of their career, highly respected qualifications, sought-after publications, best practice sharing, networking and other engagement opportunities. The IPA currently has over 1200 members.

Insolvency Service

The Insolvency Service is the UK Government agency responsible for oversight of the insolvency profession and the supervision of the IPA and the other Recognised Professional Bodies (RPBs). The IPA is currently working closely with the Insolvency Service and the other RPBs towards regulatory reform, following the outcome of the consultation on the future of insolvency regulation.

Northern Ireland Insolvency Service

The Northern Ireland Insolvency Service is a division within the Northern Ireland Executive's Department for the Economy. It is responsible for oversight of insolvency in Northern Ireland. Matters that it is actively involved in include bankruptcy, compulsory liquidation, Debt Relief Orders, director disqualification and formulating insolvency legislation.

Accountant in Bankruptcy

The Accountant in Bankruptcy (AiB) is a Scottish Government executive agency. It is responsible for the administration of the Scottish Debt Arrangement Scheme and personal insolvency; recording of corporate insolvencies in Scotland; development of policy; and bankruptcy supervision.

Financial Conduct Authority

As part of its role, the Financial Conduct Authority (FCA) regulates advertising for most financial services, as well as the debt advice sector, with the IPA and FCA therefore working together on areas of shared interest. We collaborate through sharing intelligence and areas of concern in order to help improve the standard and consistency of advice given to people in debt, prior to their referral to an Insolvency Practitioner.

Office for Professional Body Anti-Money Laundering Supervision

The IPA is a Professional Body Supervisor (PBS), responsible for monitoring its members' compliance with the Money Laundering Regulations. The Office for Professional Body Anti Money Laundering Supervision (OPBAS) is part of the FCA and is responsible for supervising the IPA and the other PBSs.

Advertising Standards Authority

The Advertising Standards Authority (ASA) is the UK's independent advertising regulator, and its jurisdiction covers all advertising in UK media. It makes sure that advertisements conform to the advertising rules (the Advertising Codes). The IPA continues to be aware of scam and copycat websites, and any intelligence is referred to the ASA.

About the role

The Insolvency Practitioners Association (IPA) is in pursuit of a dynamic and principled leader to take on the role of Chief Executive Officer (CEO). This individual will be pivotal in achieving the IPA's objectives, working in tandem with the President and the Board of Directors to provide strategic direction and comprehensive management of the organisation and its committed staff. The CEO will be charged with driving the IPA's strategic vision and operational excellence, fostering a culture of continuous improvement and member engagement, navigating the regulatory landscape, advocating on behalf of the profession, and leading with integrity to inspire trust and confidence among members and partners.

Vision for the role

The CEO will champion the IPA's dedication to:

- Upholding the **integrity** of the insolvency profession.
- Leading a **motivated and cohesive team**.
- Delivering **exceptional service** to our members.
- Liaising within the political sphere to continue building on the successful relationship with the **Insolvency Service**.



Key Accountabilities

The CEO will oversee:

Regulatory Excellence

- **Strategic Leadership:** Guide the IPA, Board, and Committees to ensure robust, transparent, and responsive regulation.
- **Stakeholder Relations:** Build relationships with key entities like the Insolvency Service and politicians to enhance the IPA's regulatory stature.
- **Representation:** Advocate for the profession with credibility, ensuring the IPA's voice is respected and influential.
- **Financial Oversight:** Manage the financial health of the IPA, including reserve levels, expenditure monitoring, and fiscal discipline.

Organisational Leadership

- **Team Engagement:** Foster a results-driven culture within the Senior Leadership Team and the wider staff.
- **Operational Efficiency:** Implement effective management systems for the smooth operation of the IPA.
- **Professional Development:** Champion continuous learning and skill enhancement across the organisation.

Membership Services

- **Engagement Strategy:** Craft and execute a member engagement and service delivery plan.
- **Event Supervision:** Oversee events and services that elevate professional standards.
- **Relationship Management:** Prioritize and nurture key member relationships.
- **Educational Advocacy:** Promote excellence in education, including the oversight of technical exams and training.

Person Specification

Candidates for this role will be able to demonstrate the following:

Knowledge and experience

- Senior leadership and management experience, including oversight of significant budgets and teams;
- Experience of working confidently, positively and effectively with complex internal and external stakeholder groups;
- Experience of working in an external or customer-facing role; and
- Experience of working with regulatory policy, and/or of working in a regulated sector.

Skills and personal qualities

- An inclusive, collaborative and assured leadership style, able to work effectively with a close-knit, small team;
- A confident and articulate communicator, able to influence effectively at the most senior levels; and
- Excellent analytical and intellectual skills.
- Candidates do not need to bring existing knowledge of the insolvency profession, but they will be able expected to develop that quickly once appointed if they do not.



Terms of Appointment & How to Apply

Location

The position of CEO is a full-time role and will be based at the IPA's headquarters in central London.

Address: 46 New Broad St, London EC2M 1JH

Remuneration

The IPA are offering a competitive salary package, depending on experience.

How to apply

Candidates should apply for this role through our website at www.saxbam.com/appointments using code **QBPGA**.

Click on the **'apply'** button and follow the instructions to **upload a CV and cover letter** and complete the **Diversity Information form**. The closing date for applications is noon on **Friday 12th July**.

The Diversity Information form will not be shared with anyone involved in assessing your application. Please complete as part of the application process.

Saxton Bampfylde Ltd is acting as an employment agency advisor to the IPA on this appointment.

GDPR personal data notice

According to GDPR guidelines, Saxton Bampfylde are only able to process your Sensitive Personal Data (racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, health, sex life, or sexual orientation) with your express consent. You will be asked to complete a consent form when you apply and please do not include any Sensitive Personal Data within your CV (although this can be included in your covering letter if you wish to do so), remembering also not to include contact details for referees without their prior agreement.

Saxton Bampfylde

LONDON

The Ministry

79-81 Borough Road

London SE1 1DN

EDINBURGH

46 Melville Street

Edinburgh EH3 7HF

saxbam.com

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